**Creating a New FIT Booking in moonstride**

*Confirm bespoke travel packages for your customers—flights, hotels, transfers, and more—easily via FIT (Fully Independent Traveller) bookings. moonstride supports both quotation conversion and direct booking creation.*

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**1. Booking Management Overview**

A **booking** reserves your client’s selected travel products, be they flights, accommodations, transfers, car hire or cruises. In moonstride, every booking’s lifecycle and details are managed in one centralised place—accessible and actionable at any time.

You can access all booking records from **CRM → Bookings → Booking List**, with each booking’s reference, details, and actions shown clearly.

*Insert screenshot here of Booking List and actions menu.*

**2. Converting a Quotation to a Booking**

Most commonly, a FIT booking begins by converting an approved quotation:

* Select an "Open" or "Incomplete" quotation ready for booking.
* Click **Convert To Booking** at the top right of the quotation view.
  + *Insert screenshot here showing Convert To Booking button.*
* A confirmation pop-up allows you to review and, if needed, adjust the booking price and profit margin for each service.
  + If everything looks correct, click **Continue** to finalise the booking conversion.
  + The booking is now created and appears in your booking list, with references to the original quotation and enquiry (if applicable).

**3. Creating a New Booking Directly**

You can also create a FIT booking from scratch, bypassing the enquiry and quotation steps:

* Go to **CRM → Bookings → Add New Booking**.
  + *Insert screenshot here of the Add New Booking form/interface.*
* Complete all relevant details:
  + **Primary Details:** Booking name, reference numbers, status, travel dates.
  + **Customer Details:** Add or choose existing customer, fill in contact and address.
  + **Notes:** Add informative internal or external notes.
  + Add passengers, services, and supporting documentation (as required).
* Once all details are confirmed, save the new booking.

**Note:** Adding passengers, services, pricing, terms, and communication to a new FIT booking works exactly as it does when create a new quotation. For in-depth, stepwise guidance on these fields and sections, refer to [Creating a New Quotation](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41).

**4. See Also**

* [Creating a New Quotation](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Managing Booking Details and Status](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Passenger and Service Allocation](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Booking Amendments and Completion](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)

**Summary**

Whether you start from a quotation or add a booking directly, moonstride makes FIT booking seamless for every supplier, customer, and agent workflow. Use the intuitive forms, keep all records linked, and manage every step from a single screen.